



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 5/10/24

Contract/Agreement Vendor:

XAP Simone Swett

Name of Vendor & Contact Person

sswett@xap.com

Vendor Email Address

Licenses for college and career exploration program

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Secondary Students

Reason/Audience to benefit

6/3/24

BOE Date

\$ 3,500.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Sharon James

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Sharon James

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

YES

Cabinet Team Member:

Karl Dyer

Funding Source:

11/122

Fund/Project

122-2560-653-000-0000-000-sites

OCAS Coding

☒ Consent

☐ Action

Accept and Approve the RENEWAL agreement between Broken Arrow Public Schools and XAP who will provide licenses for the college and career exploration program for the 2024-2025 school year. The cost to the district is \$3,500.00 and paid for with Pathway instructional funds./S. James

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



600 Corporate Pointe, Suite 220
Culver City, CA 90230

Renewal Quote for: Broken Arrow Public Schools

Address:	Independent School District I-3, 701 South Main Street	Quote Date:	06-May-24 4:19 PM
	Broken Arrow, OK 74012 United States	Quote Number:	00001739
Contact Name:	Sharon James	Inquiries to:	Simone Swett
Contact Phone:	918-259-5700	Email:	sswett@xap.com
Contact Email:	sjames@baschools.org	Phone	800-468-6927, option 2

Additional Information:	Renewal Term: 07/01/2024 - 06/30/2025 Includes No Charge continuation of SAML SSO services
-------------------------	---

Site Name	Product	Sale Price	Quantity	Total Price
Broken Arrow Public Schools	SIS - Auto-Created Accounts	\$500.00	7.00	\$3,500.00
Broken Arrow Public Schools	SAML SSO	\$0.00	1.00	\$0.00

Subtotal	\$3,500.00
Discount	0.00%
Total Price	\$3,500.00
Tax	\$0.00
Grand Total	\$3,500.00

STANDARD TERMS:

- Taxes** Taxes are based on the Purchasing organization address. Tax exempt customers must provide tax exemption # on PO/order or provide copy of tax-exempt certificate with PO/order to qualify for exemption.
- Term** Pricing is quoted on a 12-month term basis, unless otherwise indicated in the Additional Information section above.
- Delivery** Upon processing your order, instructions on how to access the licensed product(s) will be emailed to the contact(s) shown on your order. Please provide a name and email address for email delivery of access instructions.
- Product** Product and company information may be found at: <https://www.xap.com>

THREE EASY WAYS TO PURCHASE:

1. Send a Purchase Order to salesadmin@xap.com (or fax to 888-349-3437).
2. Complete the quote acceptance section below, scan and email to salesadmin@xap.com (or fax to 888-349-3437).
3. Reply to this email with your acceptance indicating the quote number.

For all orders, please provide billing address and billing email address.

If you wish to pay by **credit card**, please return the signed quote (per #2 above). We will process the order and email the invoice, which will include the Pay Now link for secure, online payment by credit card.

Quote Acceptance Information

Signature

Name

Title

Date

Billing Email

Billing Address